

## Travel Exception Application Policy for Fall 2021 Undergraduate Students

As indicated in NYU Shanghai COVID-19 Code of Conduct, students should not leave Shanghai during the Fall 2021 semester in order to minimize any risk of spread to the larger community. Our university must adhere to the guidelines issued by the local authorities to ensure our ability to deliver the in-person class experience that we are privileged and fortunate to provide to the NYU Shanghai and Go Local program community.

Undergraduate students should follow the process listed below. Changes to this process will be communicated in advance to the NYU Shanghai community.

*\*\*Graduate students should contact the Office of Graduate and Advanced Education at [shanghai.ogae@nyu.edu](mailto:shanghai.ogae@nyu.edu) to request a travel exception.*

### **Request for Travel Exception**

1. If students must leave Shanghai due to academic reasons, medical/family emergencies, or extenuating circumstances, they should submit a request to the university through [this form](#) **at least 7 business days ahead** of their travel.
2. The university will review the students' request **within 5 working days** after receiving the request form.
3. Students will receive a confirmation email of whether the request was approved or denied. If approved, please follow the detailed return to campus instructions. In general, students will lose campus card access during the period in which they are away from Shanghai.
4. Students will need to [re-apply campus access](#) once they return to Shanghai.
5. This travel exception does not apply for excused absences for classes. Academics should come first and missing classes may impact your overall grades.

## **Important Reminders**

- Beginning on Friday, August 13, 2021, students traveling from outside Shanghai will be subject to COVID testing. If subject to COVID testing, students must take 2 tests: the first within 48 hours of their first campus entry and a second test within the following 7 days.
- Students may not travel to nor visit any high risk, middle risk, or other prohibited locations announced by the local government authorities. If they have been to any middle or high risk areas, or the districts contain those middle or high risk areas, they should not return to campus until it returns to low risk. If students traveled to the high risk/middle risk area in Shanghai, they should suspend their access to the campus until it returns to the low risk area.
- After your district is downgraded to low-risk, you will require another 7 days of self-monitoring plus comply with the COVID testing requirements described above before coming to campus for the first time.
- If you or your housemate(s) (e.g., family, roommates, etc.) have traveled to a high risk or middle risk area (including the districts contain those areas) or the place you or your housemate(s) have visited turns into a high risk or middle risk area within 21 days prior to the start of the Fall 2021 semester or during the semester, you must complete a 14-day quarantine and take 2 nucleic acid tests before you can access any NYU Shanghai facility.
- If you are requested to take the NCT test by the government due to their investigation on the tracking of confirmed cases, you will need to complete 14 days of self-monitoring plus comply with the COVID testing requirements described above finish a 14 days quarantine and 2 times of NCT test before you can access the campus again.
- Your campus card access will be suspended for the period while you are not in Shanghai and you should [re-apply campus access](#) at least 1 business day ahead of your returning.
- The university will randomly conduct travel code ("行程码") checks during the semester, if the "行程码" shows any locations outside of "Shanghai" while students did not submit a travel exception request, they may face disciplinary actions from the university.

NYU Shanghai's highest priority is to protect the health and safety of all members of our community. Each community member is responsible for the well-being of their

fellow community members and the welfare of the broader communities in which we operate. By attending NYU Shanghai and becoming members of our community, students are responsible for their conduct and for recognizing and supporting this commitment to others. If you have any questions regarding leaving Shanghai policies and process, please email [shanghai.travel.exception@nyu.edu](mailto:shanghai.travel.exception@nyu.edu).