



Teaching Associate Job Description

Title in English:	Adjunct Teaching Associate of Interactive Media Arts (IMA) – part-time	Title in Chinese:	交互媒体艺术兼职教学助理
Department/Unit:	Interactive Media Arts	Job Grade:	N/A
Reports to: (Title of Supervisor)	Area Head of Interactive Media Arts		
Reports to: (Name of Supervisor)	Marcela Godoy		
Anticipated Start and End Dates:	2025-08-25 to 2026-08-24 (yearly renewable)		
Headcount Type:	<input checked="" type="checkbox"/>	New Hire	
	<input type="checkbox"/>	Renewal (of same position)	
	<input type="checkbox"/>	Transfer (from other positions)	

Intro about Dept./Unit/Program

Optional but helpful for applicant attraction.

Interactive Media Arts (IMA) is an academic community of artists, thinkers, and makers dedicated to cultivating cutting-edge theory and practice within the field of media arts. We foster interdisciplinary research and encourage critical and artistic exploration. IMA is committed to supporting a diverse and inclusive environment that nurtures creativity, experimentation, and collaboration. Through rigorous intellectual inquiry, dynamic creative expression, and community engagement, we train future generations of artists and scholars who will reshape the ever-evolving landscape of emerging media.

Position Summary

Be concise, and address the main purpose of the job (including the course to be supported).

Adjunct Teaching Associates (part-time) at IMA provide comprehensive support to students in both foundation and capstone courses. They deliver academic guidance, technical assistance, and creative mentorship through structured recitations, regular office hours, studio sessions, and specialized help sessions. They also manage logistical and administrative aspects of these courses, ensuring smooth operation throughout the academic year.

Beyond the classroom, Adjunct Teaching Associates play a vital role in maintaining IMA's technical infrastructure and contributing to its scholarly community. Their responsibilities include organizing and supporting departmental events (workshops, exhibitions, guest lectures, the IMA Show, and Capstone Show), maintaining digital resources (websites and databases), and developing support systems that enhance student learning. Adjunct Teaching Associates also help strengthen the department's external connections by fostering relationships with museums

and emerging media organizations in Shanghai and internationally, and by supporting research funding initiatives.

As emerging professionals in the field, Adjunct Teaching Associates are encouraged to pursue their own creative and research interests while at IMA. With access to departmental facilities and mentorship from full-time faculty, they can engage in traditional research, artistic creation, community-building projects, software development, curriculum enhancement, accessibility innovations, or social practice work. This self-directed professional development component enhances both the Adjunct Teaching Associate's career trajectory and the intellectual vitality of the IMA community.

This is a part-time position with an expected commitment of 24 hours per week. Candidates must be Chinese citizens (including residents of Hong Kong, Macau, and Taiwan) or non-Chinese citizens with Chinese green card or work permits (subject to the relevant immigration regulations).

Responsibilities

Clarify what this position is expected to perform and the optimal results to be achieved.

During the Fall and Spring semesters:

- Support one or more IMA foundation course(s) (Interaction Lab, Communications Lab, Creative Coding Lab) and / or the IMA Capstone Studio course
- Offer student support through office hours and studio hours
- Organize and support IMA events

During the Summer break:

- Support the IMA Summer Program
- Support foundation courses, if they're scheduled during the summer
- Support the IMA Low Residency Master's program
- Prepare for upcoming exhibitions and other large-scale IMA events

General Responsibilities:

- Maintain and develop departmental resources for faculty and students
- Advance the mission of IMA as an internationally recognized hub for emerging media education and research by:
 - Developing and maintaining connections with various cultural institutions and organizations
 - Assisting the department and faculty in obtaining grants and/or sponsorships

Qualifications

Required Education

- Master's degree in a related field such as media arts, emerging media, human-computer interaction design, computational arts, etc. MFA, MPS, MDes or equivalent preferred. Applicants should have their degree completed by the start date of the appointment.

Required Experience

- Experience in one or more of the following is required:
 - Interaction Design, Physical Computing, Digital Fabrication
 - Time-based Media Production (Storytelling, Video, Audio, 3D Animation)
 - Web-based Creative Coding
- Experience in researching, developing, and exhibiting a variety of emerging media projects is preferred
- Some teaching experience at the undergraduate level is preferred

Required Knowledge, Skills and Abilities

- Strong English speaking, reading, and writing skill are required
- Knowledge of one or more of the following is required:
 - Arduino, Processing
 - Adobe Creative Suite, Blender
 - P5.js, HTML, CSS, JavaScript
- Knowledge of one or more of the following is preferred:
 - Game engines such as Unity, Unreal, Godot
 - Generative A.I. tools and workflows
 - Node-based visual programming languages such as TouchDesigner, MaxMSPJitter, vvvv
 - 3D modelling/sculpting software such as Cinema4D, Rhino, ZBrush
 - Web frameworks and libraries such as React, Node, ML5.js, three.js, D3
 - Electronic circuit prototyping and PCB development
 - 3D printing, laser cutting, CNC milling, woodworking, etc.
- Teaching Associates are expected to be good communicators, organized and punctual, and to take initiative when necessary

Application process

Interested applicants should send a C.V., a one-page cover letter addressing relevant academic knowledge and technical skills, and a portfolio containing up to 10 works in their application dockets. All documents should be in PDF format. Applications should be submitted by May 31, 2025. Relevant trainings may be required before the appointment start date.

Please visit our [NYU Shanghai Career Site](#) for instructions and other information on how to apply. If you have any questions, please e-mail shanghai.ima.hiring@nyu.edu.

About NYU Shanghai

NYU Shanghai is the third degree-granting campus within New York University's global network. It is the first higher education joint venture in China authorized to grant degrees that are accredited in the U.S. as well as in China. All teaching is conducted in English. A research university with liberal arts and science at its core, it resides in one of the world's great cities with a vibrant intellectual community. NYU Shanghai recruits scholars *of the highest caliber* who are committed to NYU's global vision of transformative teaching and innovative research and who embody the global society in which we live.

NYU's global network includes degree-granting campuses in New York, Shanghai, and Abu Dhabi, complemented by eleven additional academic centers across five continents. Faculty and students circulate within the network in pursuit of common research interests and cross-cultural, interdisciplinary endeavors, both local and global.

NYU Shanghai is an equal opportunity employer committed to equity, diversity and social inclusion. We strongly encourage applications from individuals who are under-represented in the profession, across color, creed, race, ethnic and national origin, physical ability, and gender and sexual identity. NYU Shanghai affirms the value of differing perspectives on the world as we strive to build the strongest possible university with the widest reach.

EOE/AA/Minorities/Females/Vet/Disabled/Sexual Orientation/Gender Identity Employer