



Teaching Fellow

Business, NYU Shanghai

Position Summary

The Teaching Fellow position in Business, NYU Shanghai is designed for Master's and Ph.D.-level graduates and young scholars who have recently completed their academic programs. This role entails a combination of teaching and academic support responsibilities, offering an excellent opportunity to develop teaching, leadership, and teamwork skills.

Candidates must be excellent in English and should have received high distinction during their graduate level education. We also value evidence of initiative, judgment, and skill working effectively with people from diverse cultural backgrounds.

Responsibilities

- Provide teaching support to undergraduate and graduate students in Business, including offering office hours, conducting help or recitation sessions, grading assignments and exams, leading group discussions, etc.
- Assist in developing business cases for teaching purposes under the supervision of a Business faculty.
- Contribute to other academic activities in Business as required, such as the NYU Shanghai Business Honors Program, university-wide training workshops, and other possible projects or initiatives related to NYU Stern's operations in Shanghai, etc.

Qualification

Required Education

- Master's degree or above preferred; majors in Business, Management, Marketing, Finance, Statistics and Data Analytics related areas are preferred.
- Excellent academic record.

Required Experience

- Knowledge and experience with higher education and multicultural work environments.
- Previous tutoring or teaching experience preferred.

Required Knowledge, Skills and Abilities

- Excellent in English and fluent in Mandarin preferred.
- Strong communication and writing skills.
- Excellent interpersonal and organizational skills.
- Advanced PC and/or Mac skills (including advanced Excel, PowerPoint, database applications and Internet research skills).
- Proficiency in data analysis software such as R, SPSS, STATA, etc. is preferred.
- Capable of developing effective relationships with faculty, students, academic administrators and external visitors or parties to deliver courses and events successfully.
- Demonstrated ability to prioritize, work under pressure, and meet deadlines.

Applications must include:

- Curriculum vitae
- Copies of all graduate-level and undergraduate-level transcripts
- One letter of reference.

This position will start in Fall 2025. The review of applications will begin immediately, and will continue until the position is filled. If you have any questions, please contact lucy.xu@nyu.edu.

About NYU Shanghai

NYU Shanghai is the third degree-granting campus within New York University's global network. It is the first higher education joint venture in China authorized to grant degrees that are accredited in the U.S. as well as in China. All teaching is conducted in English. A research university with liberal arts and science at its core, it resides in one of the world's great cities with a vibrant intellectual community. NYU Shanghai recruits scholars of the highest caliber who are committed to NYU's global vision of transformative teaching and innovative research and who embody the global society in which we live.

NYU's global network includes degree-granting campuses in New York, Shanghai, and Abu Dhabi, complemented by eleven additional academic centers across five continents. Faculty and students circulate within the network in pursuit of common research interests and cross-cultural, interdisciplinary endeavors, both local and global.

NYU Shanghai is an equal opportunity employer committed to equity, diversity and social inclusion. We strongly encourage applications from individuals who are under-represented in the profession, across color, creed, race, ethnic and national origin, physical ability, and gender and sexual identity. NYU Shanghai affirms the value of differing perspectives on the world as we strive to build the strongest possible university with the widest reach.

EOE/AA/Minorities/Females/Vet/Disabled/Sexual Orientation/Gender Identity Employer