**TIP #1** 



Get ready for online Studies! Set up a designated study space; keep a daily routine; check if the technology is working properly.

# **TIP#2**



Review the syllabus; Take notes when taking classes; Keep up your homework.





Test out the features of any new platforms used in class or ask IT for help in advance if needed.



Find online study buddies and join virtual study groups. Set shared study goals, encourage each other to stay motivated.

# **TIP #5**



Check your inbox regularly and respond in time; Expect 1-2 business days for a response.

# TIP#6



State your inquiry clearly and specifically.

Provide relevant rationales and

screenshots if needed.

**TIP #7** 



Make appointments with ARC. ARC provides online Writing and Speaking Consultation, Course Tutoring programs.



Request meetings during the professor's office hours, either via video conference or phone. Check professors' contact information on your syllabus.

**TIP#9** 

Should I drop this course?



Schedule an appointment with your advisor for add/drop questions. Discuss any concerns with your professor.

The deadline for Spring Full Term is Friday, February 28.





Create your study plan and to-do list for the day; manage your priorities and avoid procrastination.

## **TIP #11**



Designate time in your weekly schedule to call, chat, or email friends; Exercise to improve your mood and energy.



Helpful Apps: Evernote; Grammarly, RescueTime, Wunderlist, Pocket, Tomato Timer, Pushbullet, Ticktick, Forest, Todoist



No matter where we are or where you are, we are always here to support you!

#### NYU SHANGHAI ACADEMIC AFFAIRS PRESENTS

























