

点击以下链接获取详细指南：

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Click link for instructions:

[Activate Your NYU NetID](#)

[View Your Account Details](#)

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**激活NYU NETID**

**ACTIVATING YOUR NYU NETID**

**第一步：**请点击下列初始链接，进入纽约大学学生账号激活平台：<http://start.nyu.edu>


您将看到的页面如下。激活NYU NetID时，您将会需要您的NetID和N Number。首先，请输入您的NetID，然后点击紫色“START!”按钮。（如果您没有收到Net ID和N number请立刻与我们联系，您可以发邮件至[shanghai.NYUSPS.connect@nyu.edu](mailto:shanghai.NYUSPS.connect@nyu.edu)，邮件主题请注明Request Net ID and N Number。）

**Step 1:** Click the link, go to the NYU Start Page <http://start.nyu.edu>

You will need your NetID and N Number. Enter your NetID and then click “**START!**”

(If you haven't received your NetID and N Number, please contact us as soon as possible. You can e-mail us at [shanghai.NYUSPS.connect@nyu.edu](mailto:shanghai.NYUSPS.connect@nyu.edu), with the e-mail subject “Request NetID and N Number”.)

← → ↻ <https://start.nyu.edu/ibin/start0.cgi>

 **NYU** Information Technology

## NYU Start

*Welcome*

This site enables you to activate your NYU [NetID](#) and set a password, which can be used to log into a variety of NYU online resources.

Once your NetID is activated, you can return to this page to change your password and make a variety of other NYU account-related requests.

To begin, please enter your NYU NetID (e.g., aqe123) and click the **START!** button.

Your NetID:

**1** **START!** **2**

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**第二步：**核对 NetID，在图中 2 位置输入 N number(字母 N 也要输入)。在图中3 位置输入出生年月日。点击 4 位置的“**CONTINUE**”进入下一步。

**Step 2:** Check to make sure that your NetID is correct. Next, enter your N number, and your birth date. Click “**CONTINUE**” for the next step.

NYU Start

Activate your NetID

Your NetID: lz1382

Your NYU University ID number: 2

Your date of birth: January 1, 2015

CONTINUE

**第三步：**页面中面所列的链接是纽约大学的用户协议、数据政策等。请浏览后， 点击图中1 位置 CONTINUE 进入下一步。

**Step 3:** Please read the agreement listed on this page, then click “CONTINUE”.

NYU Start

Activate your NetID - lz1382

As a member of the New York University community, your use of the University's computing and networking resources is governed by policies that may be found at <http://www.nyu.edu/it/policies>.

Please carefully review the following statement(s), acknowledge that you have read them and that you agree to act in accordance with their provisions.

- [Policy on Responsible Use of NYU Computers & Data](#)

Once your NetID is activated, your NYUHome account will automatically be activated as well. Use of NYUHome is governed by the following user agreement:

- [NYUHome User Agreement](#)


By pressing the CONTINUE button, I acknowledge having reviewed the NYU responsibility statements above, and agree to act in accordance with their provisions.

CONTINUE

**第四步：**创建密码。在 图中1 位置的第一格输入密码， 第二格重新输入密码确认。在 2 位置选择密码提示问题， 并在下方空格填写答案。填写完后， 点击 图中3的 位置 “CONTINUE”继续。  
注：密码需包含字母大写、小写、数字和特殊符号。不能是字典词或特殊名词， 也不能与姓名重复。

**Step 4:** Create your password, then click “CONTINUE.”

← → ↻ <https://start.nyu.edu/ibin/activate2.cgi?%5B48vhW0uP389kSJccoDRZ6A> ☆ €

 **NYU** Information Technology

## NYU Start

*Set A Password*

NYU's password requirements:

- Must be 8 or more characters in length
- Must contain 3 out of these 4 elements:
  - Letters A-Z, letters a-z, numbers 0-9, special characters (\*!@#0^&\*\_-=[]|:~.,/?)
- Must not be a dictionary word, proper name, or person's initials
- Must not be same as your previous NYU passwords

Enter a password:  Confirm your password:  **1**

*Answer a security question*

Please select a security question and provide your answer, for use in future if you forget your password.  
To make your answer easier to remember, we recommend you limit your answer to a single word.

Select Hint:  **2**

Enter your answer:

**CONTINUE** **3** This process may take up to 1 minute. Please do not navigate away from this page or click a second time.

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## 浏览账户信息


## VIEWING YOUR ACCOUNT DETAILS

**第一步：** NetID激活成功后，您将获得NYU Home登录权限。

NYU Home 是纽约大学学生以及教职工使用的网上平台。通过NYU Home, 你可以使用NYU各种在线学习工具和共享资源。点击链接进入纽约大学学生账号主页 NYU Home。链接地址为 <http://home.nyu.edu>。

**Step 1:** After activating your NetID properly, you will have access to NYU Home and your account details. NYU Home is the name of the online learning management system that all NYU students and teachers have access to while affiliated with NYU. The link is as follows: <http://home.nyu.edu>

← → ↻ <https://start.nyu.edu/ibin/results.cgi?%5B3dimd9h68TYsksfYulVT47rCCackYx91Jkaq-zTTDkeDg68gRz3Grzp2xJ7st3M8vwuP8IZg6jEckh-OfcXkMYc60Fm-zA1rKaTC> ☆ €

 **NYU** Information Technology

## NYU Start

*Results*

**Success. Your password has been set and your NYU NetID activated.**

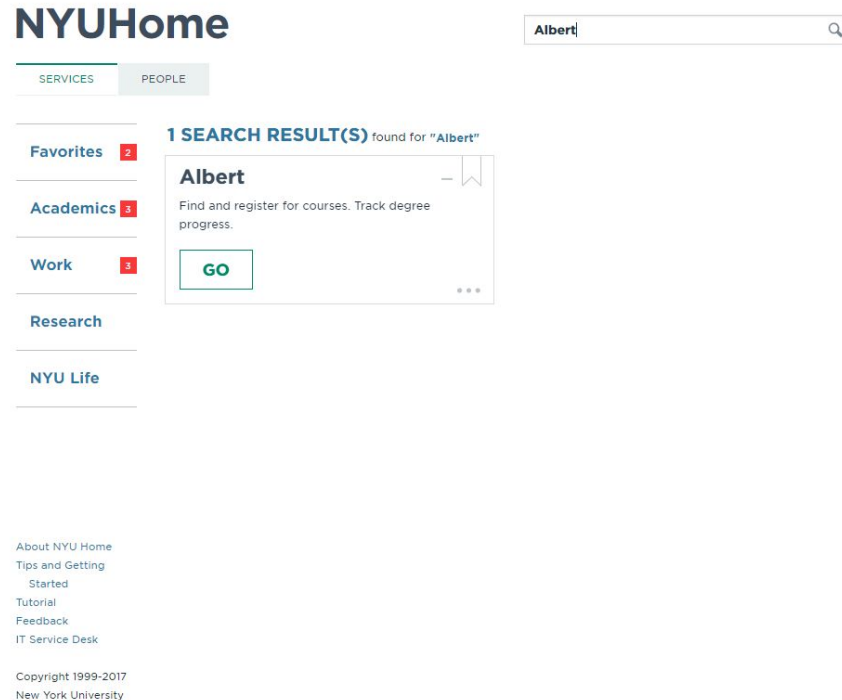
Note. Your NYUHome account has also been activated. Log in at <http://home.nyu.edu>.

Please note! Having changed your password, you may also need to update password information previously saved in your mobile device (e.g., iPhone, iPad, Android, BlackBerry), web browser, or desktop email program (e.g., Outlook or Thunderbird). See [Services Affected by Password Changes](#)

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**第二步：在搜索栏中输入“Albert”并搜索，点击“go”进入Albert系统。**

**Step 2:** Put “Albert” in the search column and click search. The Albert information tab will appear and click “GO” to enter Albert.



**第三步：输入N number和密码登录Albert系统。在Albert系统中您可以找到您的学生帐户信息。**

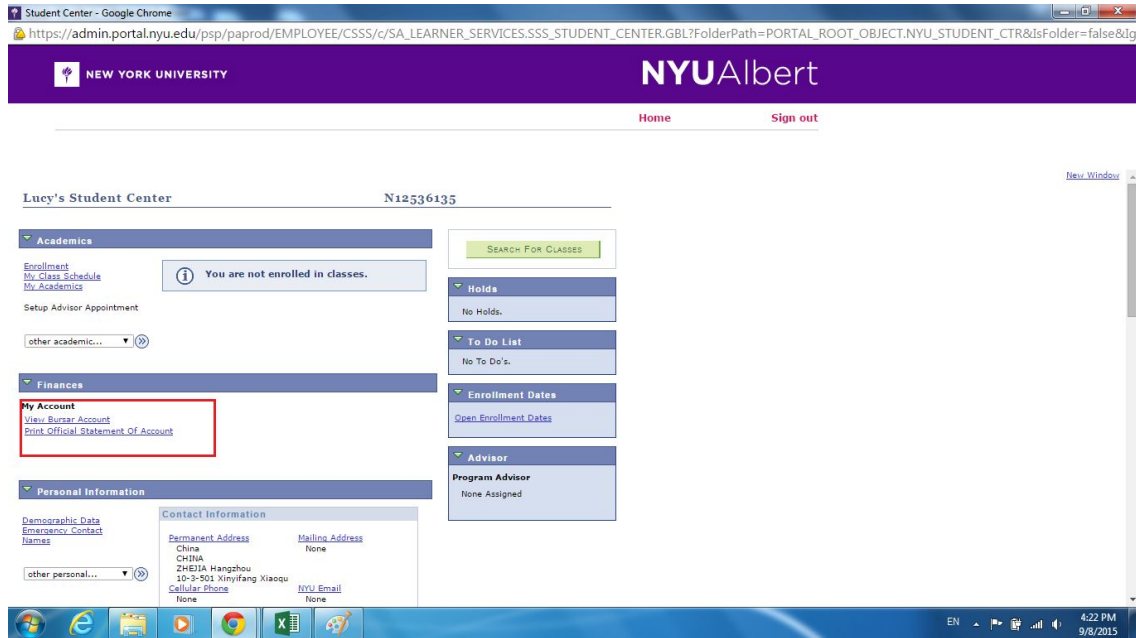
**Step 3:** Log in to Albert with your N number and password. In Albert, you will find your account details.

**第四步：点击“STUDENT CENTER”，进入个人学生信息中心**

**Step 4:** Click “**STUDENT CENTER**” to enter the student information center page.

**第五步：查看您的帐户。在个人学生信息页面找到左面的“Finances”条目，点击 My Account 下方的链接 View Bursar Account，即可进入 eSuite 网上支付系统。在这里您可以查看学费账单并网上支付。**

**Step 5:** To view your account, Click the “**VIEW BURSAR ACCOUNT**” link under the “**FINANCES**” section, then you will find the online payment system. Here, you can view your tuition payment and make an online payment.



**在ESUITE (TOUCHNET)平台进行网上支付  
MAKING AN ONLINE PAYMENT THROUGH ESUITE (TOUCHNET)**

**SCREEN 1**



**SCREEN 2**

My Account Payments eBills

Account Payment Payment History

### Account Payment

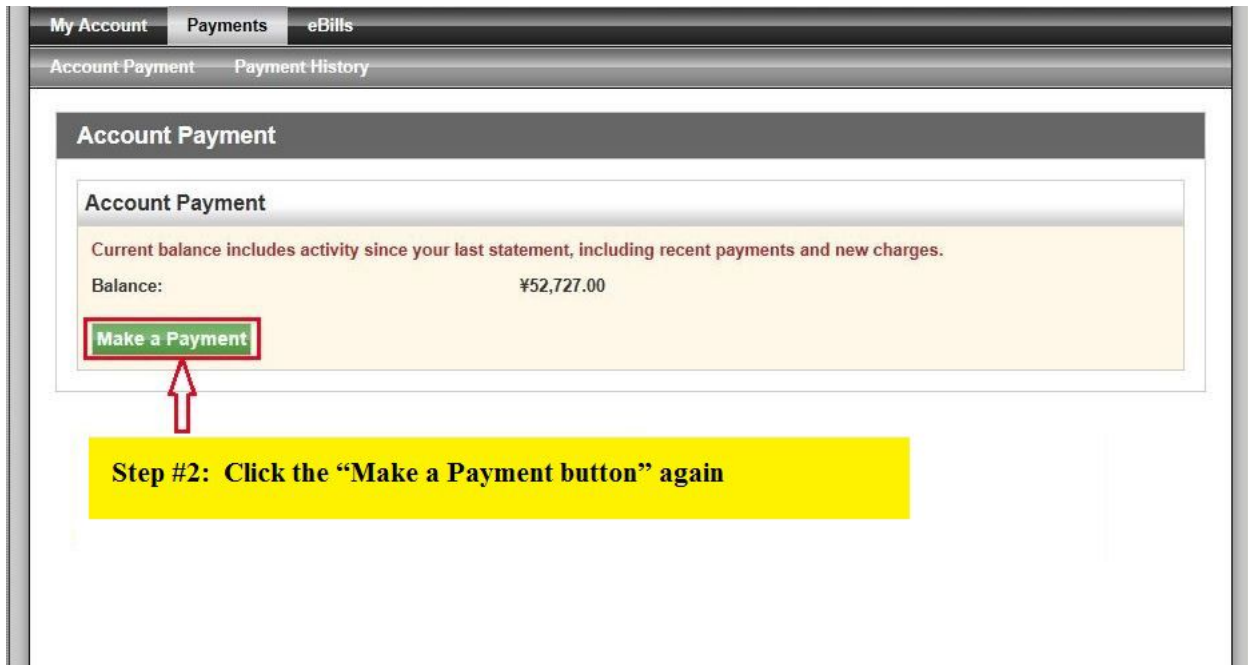
**Account Payment**

Current balance includes activity since your last statement, including recent payments and new charges.

Balance: ¥52,727.00

**Make a Payment**

**Step #2: Click the “Make a Payment button” again**



### SCREEN 3

My Account Payments eBills

Account Payment Payment History

### Account Payment

Amount	Payment Method	Confirmation	Receipt
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**Select Payment**

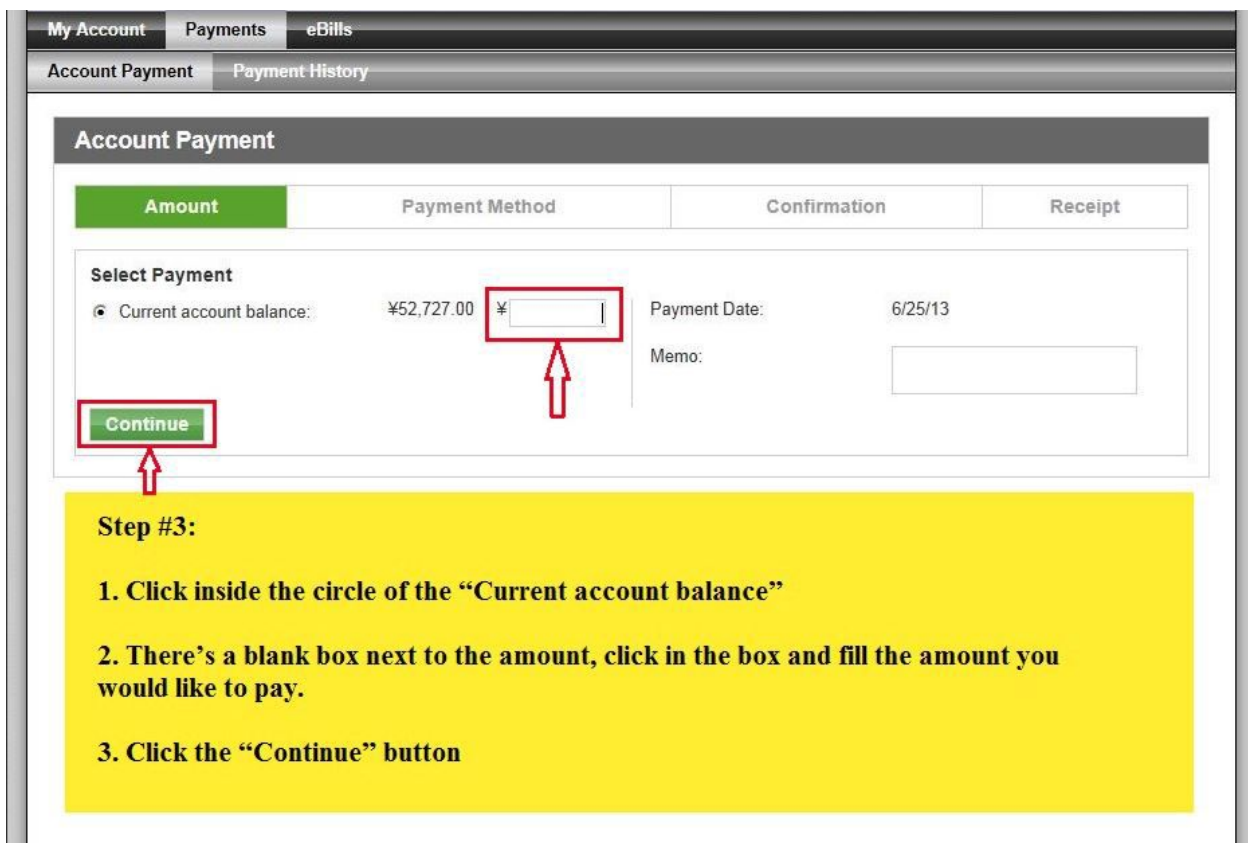
Current account balance: ¥52,727.00 ¥  Payment Date: 6/25/13

Memo:

**Continue**

**Step #3:**

1. Click inside the circle of the “Current account balance”
2. There’s a blank box next to the amount, click in the box and fill the amount you would like to pay.
3. Click the “Continue” button





## SCREEN 4

The screenshot shows the 'Account Payment' interface. At the top, there are navigation tabs: 'My Account', 'Payments', and 'eBills'. Below these are sub-tabs: 'Account Payment' and 'Payment History'. The main content area is titled 'Account Payment' and features a progress bar with four steps: 'Amount', 'Payment Method', 'Confirmation', and 'Receipt'. The 'Payment Method' step is currently active and highlighted in green. Below the progress bar, there is a 'Select Payment Method' section. It includes a 'Payment amount:' field, a 'Payment method:' dropdown menu with 'Online Banking' selected, and three buttons: 'Select', 'Previous Step', and 'Cancel'. Below this, there is a note: 'Online Banking - You will be redirected to ICBC to complete this transaction.' and the ICBC logo with the Chinese text '中國工商銀行'. A yellow callout box at the bottom of the screen contains the following instructions:

**Step #4:**

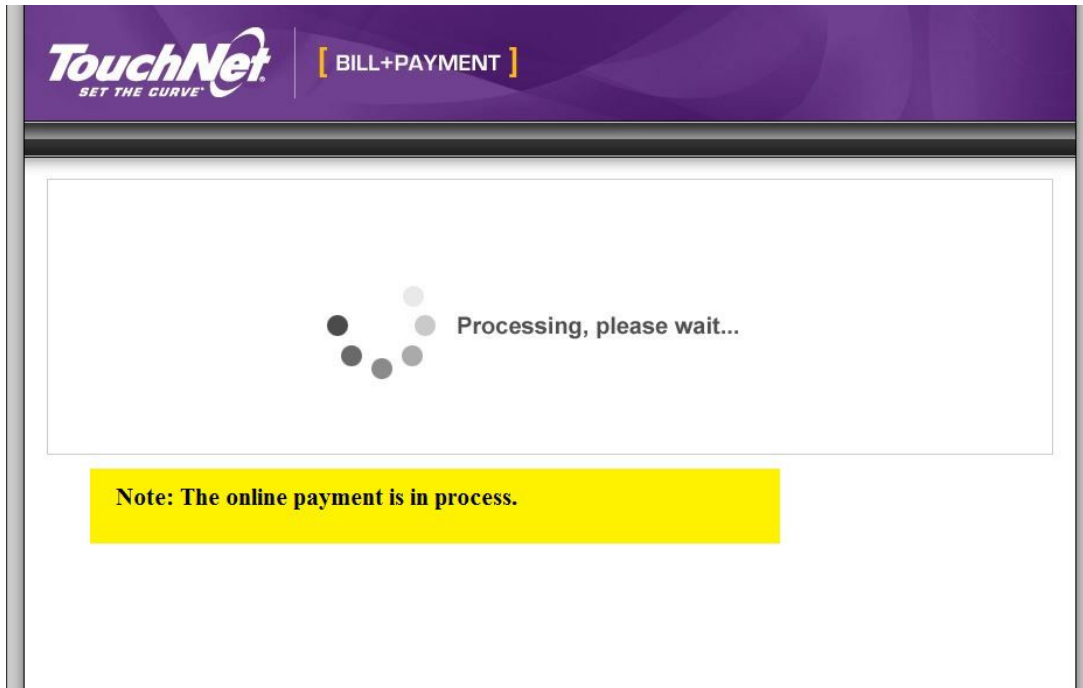
1. At Payment Method, click arrow for “drop down box,” and select “Online Banking”
2. Click the green “Select Button” at the bottom of the page.

## SCREEN 5

The screenshot shows the 'Account Payment' interface. At the top, there are navigation tabs: 'My Account', 'Payments', and 'eBills'. Below these are sub-tabs: 'Account Payment' and 'Payment History'. The main content area is titled 'Account Payment' and features a progress bar with four steps: 'Amount', 'Payment Method', 'Confirmation', and 'Receipt'. The 'Confirmation' step is currently active and highlighted in green. Below the progress bar, there is a 'Review Details' section. It includes the text: 'Please review the transaction details. Clicking Continue will navigate to a new site, where you will complete the fund confirmation.' Below this, there are fields for 'Payment amount:', 'Payment type:' (set to 'Online Banking'), and a note: 'By selecting the Continue to Online Banking button you are agreeing to the [Please click here to review terms and conditions](#).' There are three buttons: 'Continue to Online Banking', 'Previous Step', and 'Cancel'. A yellow callout box at the bottom of the screen contains the following instruction:

**Step #5:** Click the “Continue to Online Banking button” to make a payment

## SCREEN 6



SCREEN 7



SCREEN 8



订单信息	网银支付	工银e支付
<p>商城名称: 上海纽约大学</p> <p>订单金额: RMB 1.00</p> <p>订单号: 1372225309874117</p> <p>订单时间: 2013-06-26 13:41:49</p>	<p>1. 请仔细核对左侧订单信息, 再输入卡(账)号和验证码</p> <p>卡(账)号: <input type="text"/></p> <p>验证码: <input type="text" value="kf hv"/> <a href="#">刷新验证码</a></p> <p>2. 点击下一步后请核对预留验证信息(点击查看说明)</p> <p style="text-align: center;"> <input type="button" value="下一步"/> <input type="button" value="上一步"/> <input type="button" value="返回商户"/> </p>	

- 1. 请您确认该页面地址以https开头, 并核对浏览器地址栏是否有挂锁或其它安全标识。
- 2. 选择“网银支付”只需输入支付卡(账)号和验证码, 无需输入网银登录密码; 选择“工银e支付”只需输入手机号和卡(账)号后六位或账户别名。
- 3. 支付时请不要开启远程协助功能, 避免他人操作您的计算机。如有疑问, 请咨询95588。

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Once you click the "ICBC 中国工商银行 Button", the web page will be reflected to ICBC online platform.

SCREEN 9

推荐使用中国工商银行网上银行进行支付:

**ICBC 中国工商银行**


尊敬的客户, 为保障您的支付安全, 请在支付环节注意核对下列信息:

1. IE地址栏应以https开头。
2. IE浏览器应在右下角或正上方显示安全挂锁。
3. 选择“其他银行支付”将会为您跳转到其他银行支付平台进行支付。

如有疑问, 请咨询95588。

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Once click "其他银行支付 button", the web page will be reflect to a list of other Chinese banks. You may make an online payment by either of them.

SCREEN 10

My Account    Payments    eBills

Account Payment    Payment History

### Account Payment

Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.

Amount	Payment Method	Confirmation	Receipt
<b>Payment Receipt</b> Your payment in the amount of      was successful. Please print this page for your records.			
Confirmation number:	1372215456316113		
Payment date:	Tuesday, June 25, 2013		
Amount paid:			
Student name:			
Paid to:	New York University Shanghai		
Account number:			

**Successful online payment! You will receive the confirmation to print a Receipt.**

如果您在付款中遇到问题，请拨打财务部服务热线 (021) 2059 6666。如果您有其它疑问，请您联系上海纽约大学NYUSPS办公室，拨打电话 (021) 2059 6666或发送邮件至shanghai.NYUSPS.connect@nyu.edu。

For any questions or issues with payment, please contact Bursar Department at (021) 2059 6666. For any other questions, feel free to contact NYUSPS at NYU Shanghai at (021) 2059 5960 or email us at shanghai.NYUSPS.connect@nyu.edu.