

How to Make a Payment with Epay

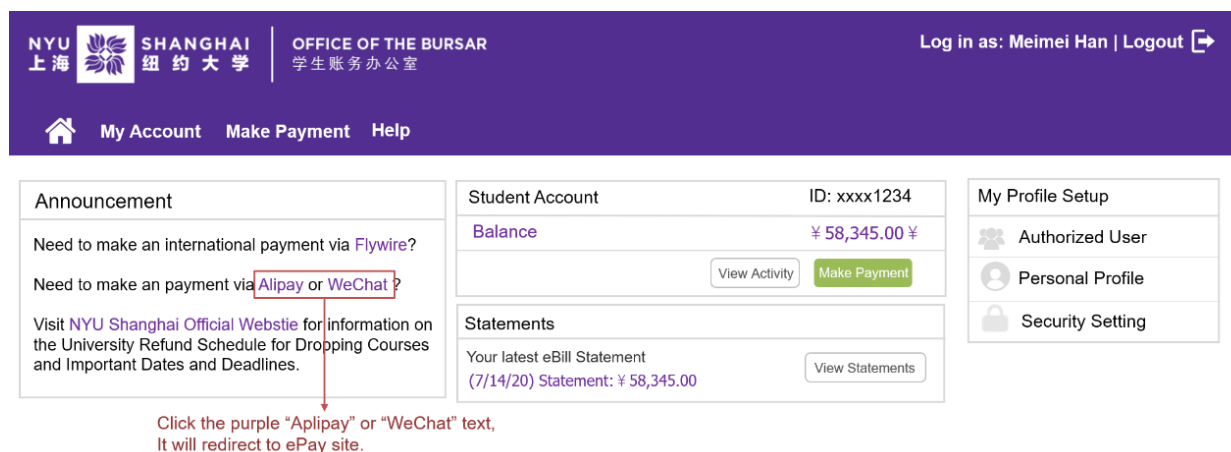
Last edited on 06.23.2020

NYU Shanghai has partnered with ePay to give students and their families an easy-to-use platform to pay for tuition and fees through a secure online service via multiple payment options, which include Alipay, WeChat pay in currency CNY. NYU Shanghai and Epay do not charge a fee for this service.

Step 1: Access Epay

1) You can access ePay from NYU eSuite

Chinese/International Students: You can access ePay from eSuite via Albert Student Center by using your NYU Shanghai NetID and password.



NYU SHANGHAI OFFICE OF THE BURSAR
上海 纽约大学 学生账务办公室

Log in as: Meimei Han | Logout

My Account Make Payment Help

Announcement

Need to make an international payment via [Flywire?](#)

Need to make an payment via [Alipay or WeChat ?](#)

Visit [NYU Shanghai Official Website](#) for information on the University Refund Schedule for Dropping Courses and Important Dates and Deadlines.

Student Account ID: xxxx1234

Balance ¥ 58,345.00 ¥

[View Activity](#) [Make Payment](#)

Statements

Your latest eBill Statement (7/14/20) Statement: ¥ 58,345.00 [View Statements](#)

My Profile Setup

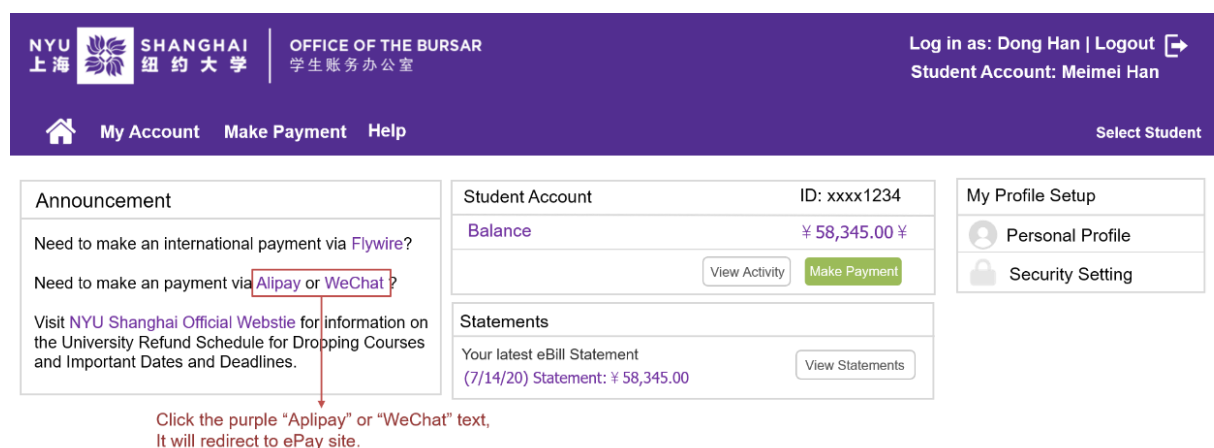
[Authorized User](#)

[Personal Profile](#)

[Security Setting](#)

Click the purple "Alipay" or "WeChat" text, It will redirect to ePay site.

Parent/Authorized User: You must be invited by student to create an eSuite account to have access.



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Student Account: Meimei Han

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Click the purple "Alipay" or "WeChat" text, It will redirect to ePay site.

2) You also can access the site directly by using your computer or mobile phone's browser to go to link: <https://pay.shanghai.nyu.edu/tuition/index>

Tips: 1) To avoid possible problems in using, we recommend the use of **Chrome** and **Firefox** on your computer.

2) Please do **Not** open the link directly in WeChat.

3) Instructions for how to logging into eSuite:

- ✧ [Chinese Students and Authorized Users](#)
- ✧ [International Students and Authorized Users](#)

Step 2: Enter the Payment Information

Fill in all information in the required fields including **Payment Item**, **NetID**, **University ID**, **Name**, **Phone Number** and **Amount**.

NYU Shanghai Tuition Payment

Payment Item / 付费项目*

① Tuition and Fees / 学费 → Please select "Tuition and Fees / 学费"

NetID*

② abc123

University ID*

③ N12345678

Name / 姓名*

④ Meimei Han

Phone Number / 电话*

13844556677

Amount(CNY) * / 金额(CNY) *

58,345.00

Memo / 备注

Choose a payment method / 选择一种支付方式*

☒ 微信支付 WePay ☐ 支付宝 ALIPAY

Continue/下一步

The reverse of ID Card

New York University Shanghai
Department of Public Safety
Room 118, No.1555, Century Avenue,
Pudong New Area,
Shanghai, China 200122

FIRE/火警 119
POLICE/报警 110
AMBULANCE/救护车 120
Student Life/学生事务中心 20595340
Public Safety 24h/公共安全部 20595500
Wellness/健康中心 20599999

校园卡是纽约大学的财产，不得转让。
一旦离校必须归还至学校公共安全部。
校园卡丢失或被盗请立即上报。
如您捡到此卡，请根据上面地址交还
至纽约大学公共安全部

② NetID: abc123
③ University ID: N12345678

2114223963657

The front of ID Card

NYU 上海纽约大学

Photo

August 2025

④ Student's Name: Meimei Han

STUDENT/学生

NetID and University ID can be found from the reverse of Student's ID Card

Student's name can be found from the front of Student's ID Card

NYU Shanghai Tuition Payment

Payment Item / 付费项目*

Tuition and Fees / 学费

NetID*

abc123

University ID*

N12345678

Name / 姓名*

Meimei

Han

Phone Number / 电话*

13844556677

Please leave Payer's phone number

Amount(CNY) / 金额(CNY) *

58,345.00

The amount can be found from eSuite via Albert Student Center

Memo / 备注

Choose a payment method / 选择一种支付方式*

微信支付 WeChat Pay

支付宝 Alipay

Continue/下一步

Click "Continue" to next step

The screenshot of eSuite

NYU SHANGHAI OFFICE OF THE BURSAR 学生财务办公室

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Step 3: Select Your Payment Method

PC Browser

- 1) Choose a payment method you wish you pay on icon "WeChat" or "Alipay" and Click "Continue" to next step.
- 2) You will be redirected to a new page with the QR Code.

Wechat QR code scan

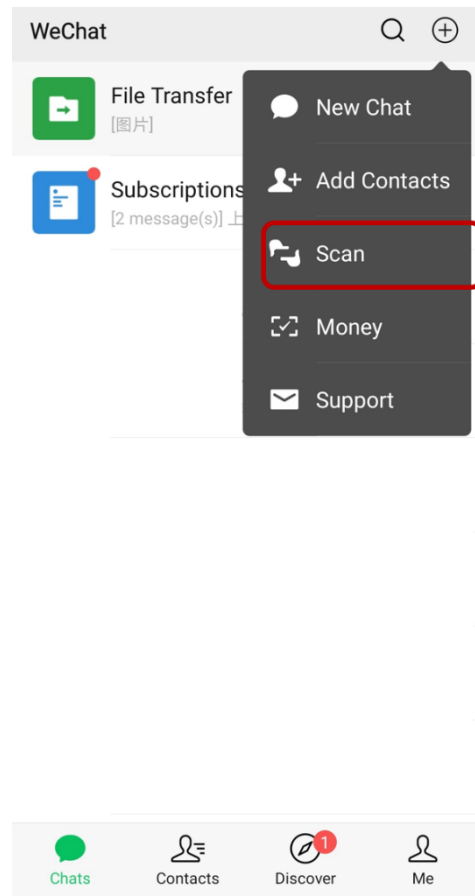
Check Payment Result

Choose Other Payment Method on Payment Failure




Scan QR code:



3) Scan the QR code in WeChat or Alipay to complete your payment.



Mobile Browser

- 1) Choose a payment method you wish you pay on icon “WeChat”  or “Alipay”  and Click “Continue”  to next step.
- 2) Redirect you to your WeChat/Alipay App and complete your payment from there.

Tips: 1) Once the QR Code has been scanned by one Alipay/WeChat account user, it will not be reusable for other Alipay account. If you wish to change the payer, please cancel the current payment page and create a new page and complete the payment.

2) Please be aware that your bank card may have the single transaction limit and/or daily transaction limit. In this case, you could make multiple ePay payments.

Step 4: Payment Confirmation

After pay successfully, please make sure to wait until the following message is displayed. And then you will also receive a confirmation email at student’ s official NYU email address (netid@nyu.edu) notifying you the payment has been processed successfully.

付款成功

Payment Confirmed

支付成功

Thank you for your payment to NYU Shanghai! Please record the payment reference number given below.

A confirmation email will also be sent to [abc123@nyu.edu].

谢谢您向上海纽约大学付款！请务必记下您的支付确认号，确认邮件将会发送至您的邮箱 【abc123@nyu.edu】

【 20200517155000037499 】

发件人: NYU SHANGHAI PAYMENT SYSTEM <nyu565@nyu.edu>

Date: 2020年6月17日周三 下午3:51

Subject: Thank you for your NYU Shanghai payment

To: <abc123@nyu.edu>

您向上海纽约大学的付款已经成功, 交易详情如下:

This is an automated message to confirm that your payment was processed successfully. Payment details are listed below:

订 单 号:

Payment Reference No.:20200517155000037499

交易时间:

Payment Date: 【2020/06/17 15:51:08(UCT+8)】

交易金额:

Amount Paid: 【0.10(CNY)】

学生姓名:

Student Name: 【Meimei, Han】

学 号:

University ID:N12345678

收 款 方: 上海纽约大学

Paid to: Shanghai New York University

支付方式: 微信

Payment Channel: WeChat Pay

如果您对此付款有任何其他的问题, 请邮件与我们联系 (shanghai.studentaccounts@nyu.edu)。此为系统邮件, 请勿直接回复。

If you have any questions regarding this transaction, please contact us at shanghai.studentaccounts@nyu.edu. This is auto-mailing system, please do not reply.

祝好!

Best Regards,

上海纽约大学

Shanghai New York University

Step 5: Payment Finalized

- 1) While the ePay transfer is in progress your bursar account will continue to show the outstanding amount. Any discrepancies may delay the delivery of your payment.
- 2) The status of your ePay payment will be updated in your bursar account once your funds have been received and delivered to NYU Shanghai. Generally, two to five business days after you initiate a payment.
- 3) Students or parents with questions regarding ePay payment, please feel free to contact us by email at shanghai.studentaccounts@nyu.edu and attached the screenshot of the Web page in question if available.