

How to Make an online payment on “eSuite.”

Microsoft Edge and Firefox browsers are highly recommended

Step 1:

The screenshot shows the NYU Shanghai Office of the Bursar website. The header includes the NYU Shanghai logo and the text 'OFFICE OF THE BURSAR 学生账务办公室'. The user is logged in, and the navigation menu includes 'My Account', 'Make Payment', and 'Help'. The main content area is divided into three columns. The left column contains an 'Announcement' section with text about international payments via Flywire and Alipay/Wechat. The middle column shows the 'Student Account' section with a balance of '¥ 0.00' and a 'Make Payment' button highlighted with a red box. Below this is the 'Statements' section with a 'View Statements' button. The right column contains the 'My Profile Setup' section with links for 'Authorized Users', 'Personal Profile', and 'Security Settings'. A red arrow points from a yellow callout box at the bottom to the 'Make Payment' button.

NYU SHANGHAI 纽约大学 | OFFICE OF THE BURSAR 学生账务办公室

Logged in as: | Logout

My Account Make Payment Help

Announcement

Need to make an international payment via Flywire?

Need to make a payment via Alipay or Wechat?

Visit NYU Shanghai Official Website for information on the University Refund Schedule for Dropping Courses and Important Dates and Deadlines.

Student Account ID: xxxx

Balance ¥ 0.00

View Activity **Make Payment**

Statements

Your latest eBill Statement View Statements

My Profile Setup

- Authorized Users
- Personal Profile
- Security Settings

Click the "Make Payment" button

Step 2:

Account Payment



Amount



Method



Confirmation



Receipt

Payment Date: 3/1/22

Current Account Balance

Select 'Add' to add input amount or enter different amount by selecting input.

Student Account | ¥ 0.00

Select input to change payment amount.

Personal Note

Enter a brief payment note

(Student Account) ¥1.00

Payment Total ¥1.00

Continue

1. Click the blank box and fill the amount you would like to pay
2. Click the "Continue" button

Step 3:

Account Payment

Amount Method Confirmation Receipt

Amount ¥ 1.00

Method Online Banking

Select Method

Other Payment Methods

Online Banking

Back Cancel Continue

Online Banking - You will be redirected to ICBC to complete this transaction.

ICBC 中国工商银行

1. At Method, click arrow for “drop down box”, and select “Online Banking”
2. Click the “Continue” Button

Step 4:

NYU SHANGHAI OFFICE OF THE BURSAR
学生账务办公室

Logged in as: | Logout

My Account Make Payment Help

Account Payment

Amount Method Confirmation Receipt

Please review the transaction details. Clicking Continue will navigate to a new site, where you will complete the fund confirmation.

Term	Account	Amount
Spring 2022	Student Account	¥ 1.00
Total Payment Amount		¥ 1.00

Change Amount

Paid To
New York University Shanghai

Confirmation Email
@NYU.EDU (Primary)

Selected Payment Method
Account: ICBC
Change Payment Method

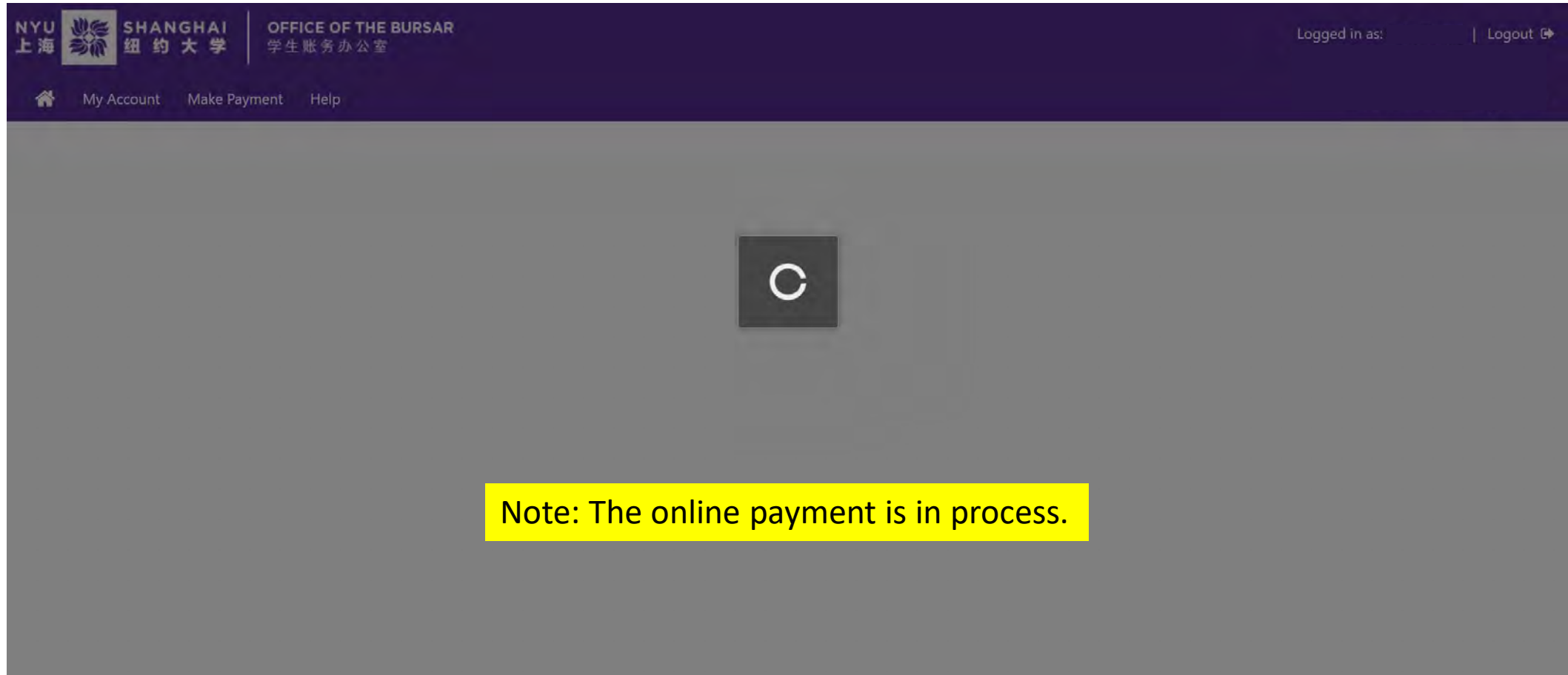
Payment amount: ¥ 1.00
Payment type: Online Banking

Back Cancel **Continue to Online Banking**

Once proceeding to checkout you will have 30 minutes to complete the fund confirmation.

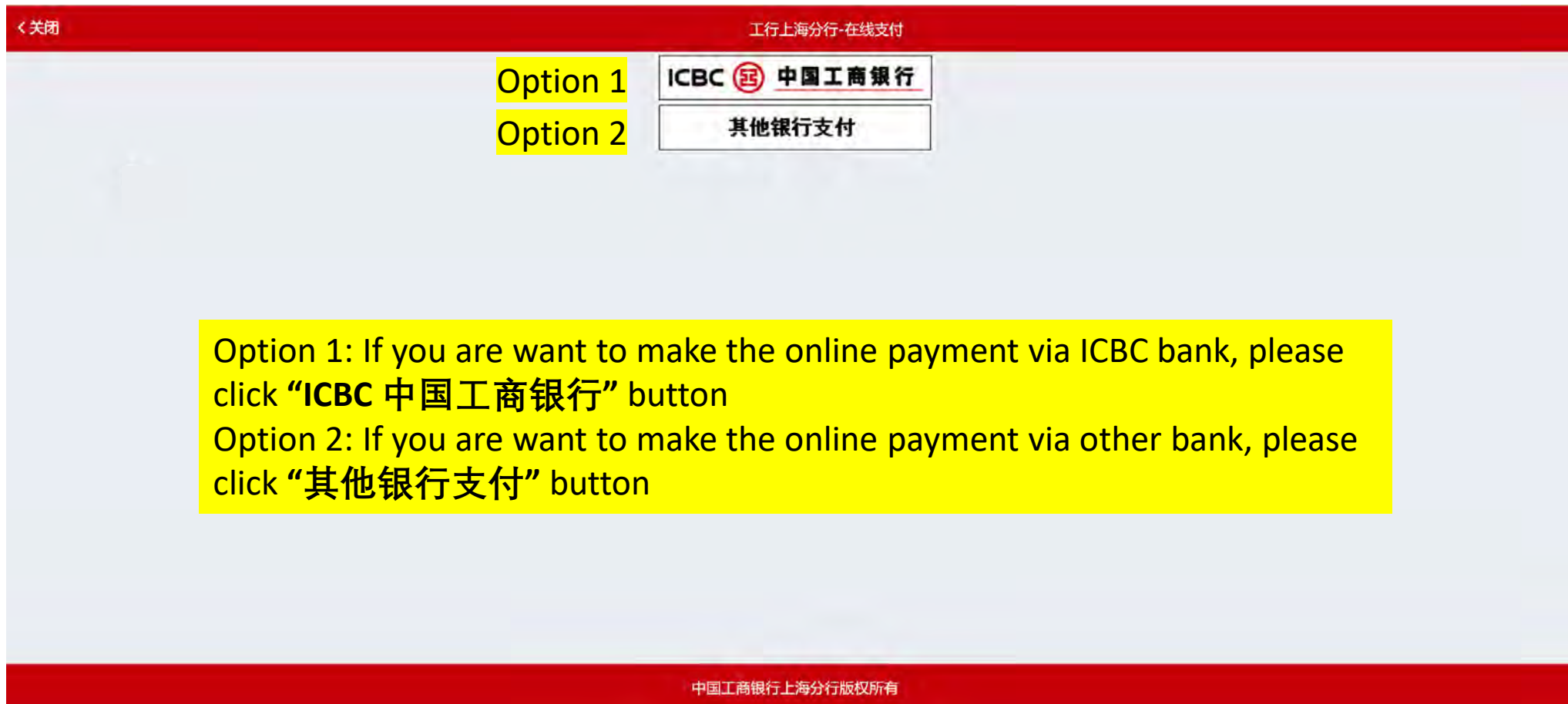
Click the "Continue to Online Banking" to make a payment

Step 5:



The screenshot displays the top navigation bar of the NYU Shanghai Office of the Bursar website. The header includes the NYU Shanghai logo and the text "OFFICE OF THE BURSAR" and "学生账务办公室". On the right side of the header, it says "Logged in as:" followed by a "Logout" link with an external icon. Below the header, there is a navigation menu with a home icon, "My Account", "Make Payment", and "Help". The main content area is a solid grey color with a large white circular loading spinner in the center. At the bottom of the page, a yellow rectangular box contains the text: "Note: The online payment is in process."

Step 6:



The screenshot shows a red header bar with a back arrow and the text '< 关闭' on the left, and '工行上海分行-在线支付' on the right. Below the header, there are two buttons: 'Option 1' points to the 'ICBC 中国工商银行' button, and 'Option 2' points to the '其他银行支付' button. A yellow text box in the center provides instructions for each option. At the bottom, a red footer bar contains the text '中国工商银行上海分行版权所有'.

< 关闭

工行上海分行-在线支付

Option 1

Option 2

ICBC 中国工商银行

其他银行支付

Option 1: If you are want to make the online payment via ICBC bank, please click “ICBC 中国工商银行” button

Option 2: If you are want to make the online payment via other bank, please click “其他银行支付” button

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Step 7A: For Option 1



订单信息

[订单详情▲](#)

商户名称: 上海纽约大学

商品名称: StudentAccountPayment

订单时间: 2022-08-12 17:25:13

订单号: 1660296304424109

金额: **RMB 1.00**

提示: 您可使用与我行工银e支付绑定的手机号进行短信验证完成支付, 也可使用U盾、密码器或口令卡介质进行支付验证。

短信

U盾/密码器/口令卡

请使用工行卡支付

卡(账)号:

下一步

Please choose U盾/密码器/口令卡

其他方式

Once you click the “ICBC中国工商银行” button, the webpage will be reflected to ICBC online platform.

Step 7A: For Option 2

< 关闭

工行上海分行-在线支付

ICBC 中国工商银行

<input type="radio"/> 中国建设银行 China Construction Bank	<input type="radio"/> 中国银行 BANK OF CHINA
<input type="radio"/> 交通银行 Bank of Communications	<input type="radio"/> 浦发银行 SPDBANK
<input type="radio"/> 中国农业银行 Bank of Agriculture	<input type="radio"/> 中信银行 CITIC BANK
<input type="radio"/> 上海银行 Bank of Shanghai	<input type="radio"/> 兴业银行 XINGYE BANK
<input type="radio"/> Bank 中国光大银行 Bank of China (Hong Kong)	<input type="radio"/> 招商银行 MIN SHENG BANK
<input type="radio"/> 深圳发展银行 SHENZHEN DEVELOPMENT BANK	<input type="radio"/> 广发银行 CGB GUANGFA BANK
<input type="radio"/> 华夏银行 HUAXIA BANK	<input type="radio"/> 平安银行 PINGAN BANK
<input type="radio"/> 上海银行集团 SRCB	

提交

Once click “其他银行支付” button, the webpage will be reflected to a list of other Chinese banks. You may make an online payment by either of them.

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Step 8: *Please **DONOT** close the browser and wait for payment confirmation*

The screenshot shows the NYU Shanghai Office of the Bursar website. The header includes the NYU Shanghai logo and the text 'OFFICE OF THE BURSAR 学生账务办公室'. The user is logged in, and there are navigation links for 'My Account', 'Make Payment', and 'Help'. The main content area is titled 'Account Payment' and features a progress bar with four steps: Amount, Method, Confirmation, and Receipt. A green message box states: 'Your payment in the amount of ¥ 0.01 was successful. A confirmation email was sent to BZ13@NYU.EDU. Please print this page for your records. To view all payments, go to My Account > Payment History.' Below this, a table displays payment details:

Payment date:	3/2/22	Paid to:	New York University Shanghai UNITED STATES
Amount paid:	¥ 1.00	Account number:	
Student name:			

A 'Print' button is located at the bottom right of the page.

Successful online payment! You will receive the confirmation to print a Receipt.