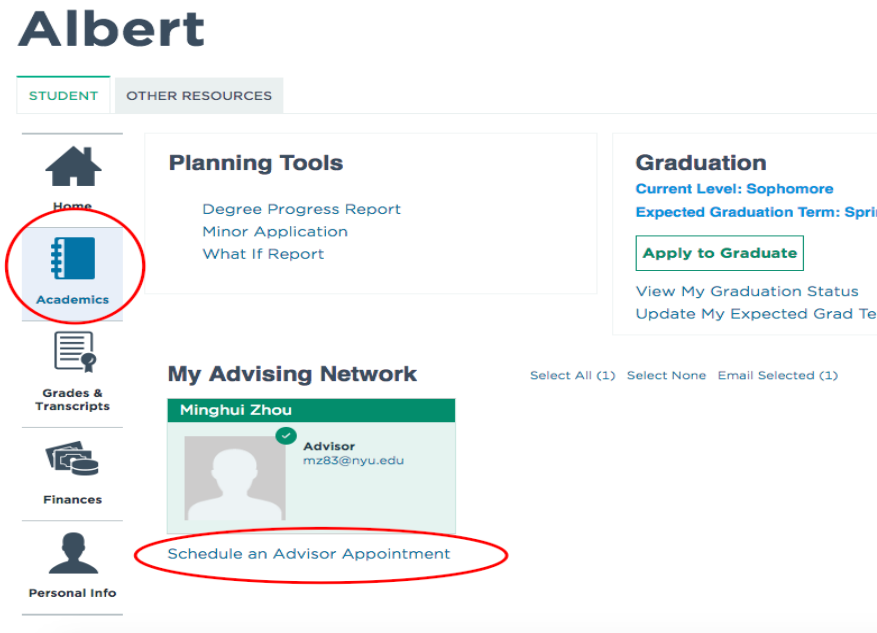


Note: All the appointment times are listed in China Standard Time. Your appointment may not show in your local time zone on your NYU Google Calendar and you are responsible for converting the meeting time to your time zone (you can use the [time zone converter](#)).

Step 1: Log into Albert → Select “Academics” → click “Schedule an Advisor Appointment”



Step 2: “Select Department Calendar” → Choose “Shanghai”

