Global Writing & Speaking Fellowship

The Global Writing & Speaking Fellowship is designed for graduating students and young professionals, who have recently completed their academic study programs within the past 3 years. Fellows serve as English language writing, speaking, and academic skills tutors for undergraduates at the Academic Resource Center, NYU Shanghai.

The primary responsibility of Writing and Speaking Fellows is to provide academic support to NYU Shanghai undergraduate students. This includes one-on-one tutoring and academic coaching consultations, new student orientation and academic skills workshops, student engagement activity facilitation, assessment and interviews of prospective students, exam proctoring, etc. Fellows also have opportunities to strengthen their leadership, project management, and intercultural communication skills by working with various departments through an Institutional Enrichment Project (IEP). As part of their IEP, Fellows might mentor various student groups, work with students in their career development or graduate school applications, or launch new initiatives, events and programs that contribute to intellectual life and community development on campus. Fellows are also asked to provide support to the larger NYU Shanghai community by staffing university-level events on a need basis.

Apart from the above responsibilities, Fellows will also complete an independent scholarship project over the course of the academic year, with mentorship from a member of the NYU Shanghai faculty. Fellows will have opportunities to present and share their findings with the NYU Shanghai community in an end-of-year presentation.

Terms of employment at NYU Shanghai are comparable to NYU New York and other U.S. institutions. The fellowship will be a 10-month appointment from August 1, 2023 to May 31, 2024. Usually, a first-year Fellow can apply for a second year returning fellowship for another 12 months.

Qualifications

Candidates must have received high distinction during their college and early professional careers. They should be gifted writers and have excellent academic records. Experience in tutoring or teaching is preferred. The ability to work collaboratively and independently in a cross-cultural environment, among a diverse group of students and staff members, is also valued. Candidates should be proactive and take initiative in their various work responsibilities, and have strong skills in communication, time management, and multitasking.

Additionally:

- A bachelor’s or master’s degree within 3 years is required;
- A diploma obtained by the end of May 2023 is preferred, and by July 2023 at the latest;
- Note: Under the regulation of Chinese Laws, candidates should be Chinese citizens or native speakers of English. Admission to the Fellowship is subject to the local Chinese Immigration Policy. Accepted international candidates with fewer than two years of continuous formal teaching experience may be required to complete TEFL training and certification, prior to the start of the Fellowship.
Application Instructions

The application deadline is January 2, 2023, China Standard Time. For more information regarding the Fellowship, please visit https://shanghai.nyu.edu/Writing-Speaking-Fellows. Questions may be directed to shanghai.writing.fellowship@nyu.edu.

To apply, follow this link: https://apply.interfolio.com/116228. If you have any questions regarding Interfolio, please email the NYU Shanghai NY Office of Faculty Recruitment shanghai.faculty.recruitment@nyu.edu.

Candidates will be requested to submit the following materials:

1. Cover Letter
2. Resume
3. Three letters of reference (two should be from faculty or research supervisors)
4. Transcript (bachelor’s and, if applicable, master's)
5. Five-page sample of recent academic writing (may be an excerpt from a longer paper)
6. Essay(s): We would like to know about you as a learner, writer, teacher, and colleague. In responding to the following prompts, you should feel free to deploy whatever voices you choose. Please upload all of your answers in one PDF.
   - Teaching (200-300 words)
     Please show us what you value as a teacher and as a learner in general. You can describe a challenge or breakthrough moment in your own learning, suggest an ideal first-year program from the perspective of your own experience, or come up with your own idea.
   - Writing tutoring (200-300 words)
     Please state your teaching philosophy in terms of writing tutoring. How do you imagine yourself providing tutoring and academic support to NYU Shanghai students?
   - English as a Second Language (200-300 words)
     Please show us how you would approach tutoring non-native speakers of English.
   - Professional Development (200-300 words)
     Please show us what creative or critical work you plan to pursue in the coming years. Where do you see yourself in five years?
   - Place (200-300 words)
     Please show us what attracts you about Shanghai as a place to live and work.

About NYU Shanghai

NYU Shanghai is the third degree-granting campus within New York University’s global network. It is the first higher education joint venture in China authorized to grant degrees that are accredited in the U.S. as well as in China. All teaching is conducted in English. A research
university with liberal arts and science at its core, NYU Shanghai resides in one of the world's great cities with a vibrant intellectual community. NYU Shanghai recruits scholars of the highest caliber who are committed to NYU's global vision of transformative teaching and innovative research and who embody the global society in which we live.

NYU's global network includes degree-granting campuses in New York, Shanghai, and Abu Dhabi, complemented by fourteen additional academic centers across five continents. Faculty and students circulate within the network in pursuit of common research interests and cross-cultural, interdisciplinary endeavors, both local and global.

For people in the EU, click here for information on your privacy rights under GDPR: www.nyu.edu/it/gdpr.

NYU Shanghai is an equal opportunity employer committed to equity, diversity, and social inclusion. We strongly encourage applications from under-represented individuals in the profession, across color, creed, race, ethnic and national origin, physical ability, and gender and sexual identity. NYU Shanghai affirms the value of differing perspectives on the world as we strive to build the strongest possible university with the widest reach.