

### **Global Writing & Speaking Fellowship**

The Global Writing & Speaking Fellowship is designed for graduating students and young professionals who have recently completed their academic study programs within the past 3 years. Fellows serve as English language writing, speaking, and academic skills tutors for undergraduates at the Academic Resource Center at NYU Shanghai.

The primary responsibility of Writing and Speaking Fellows is to provide academic support to NYU Shanghai undergraduate students. This includes one-on-one tutoring and academic coaching consultations, new student orientation and academic skills workshops, student engagement activity facilitation, assessment and interviews of prospective students, exam proctoring, etc. Fellows also have opportunities to strengthen their leadership, project management, and intercultural communication skills by working with various departments through an Institutional Enrichment Project (IEP). As part of their IEP, Fellows might mentor various student groups, work with students in their career development or graduate school applications, or launch new initiatives, events and programs that contribute to intellectual life and community development on campus. Fellows are also asked to provide support to the larger NYU Shanghai community by staffing university-level events as needed.

Apart from the above responsibilities, Fellows will also have the opportunity to complete an independent scholarship project over the course of the academic year, with mentorship from a member of the NYU Shanghai faculty. Fellows will share their research findings or showcase their creative work with the NYU Shanghai community in an end-of-year presentation.

Terms of employment at [NYU Shanghai](#) are comparable to NYU New York and other U.S. institutions. The fellowship will be a 10-month appointment from August 1, 2024 to May 31, 2025. A first-year Fellow may apply for a returning fellowship for another 12 months.

#### **Qualifications**

Candidates must have received high distinction during their college and early professional careers. They should be gifted writers and have excellent academic records. Experience in tutoring or teaching is preferred. The ability to work collaboratively and independently in a cross-cultural environment among a diverse group of students and staff members is also valued. Candidates should be proactive and take initiative in their various work responsibilities and have strong skills in communication, time management, and multitasking.

Additionally:

- A bachelor's or master's degree within 3 years is required;
- A diploma obtained by the end of May 2024 is preferred, and by June 2024 at the latest;
- Note: Under the regulation of Chinese Laws, candidates should be Chinese citizens or native speakers of English. The definition of the term "native English speakers" will be delimited according to the specific regulations of the relevant Chinese authorities, and insurance of relevant legal documents for the Fellowship, if admitted, is subject to the local Chinese Immigration Policies. Accepted international candidates with fewer than two years of continuous formal teaching experience will be required to complete TEFL training and certification prior to the start of the Fellowship to obtain the work visa and permit.

## Application Instructions

Applications will be received through **January 7, 2024**. For more information regarding the Fellowship, please visit <https://shanghai.nyu.edu/Writing-Speaking-Fellows>. Questions may be directed to [shanghai.writing.fellowship@nyu.edu](mailto:shanghai.writing.fellowship@nyu.edu).

To apply, follow this link: <http://apply.interfolio.com/135639>. If you have any questions regarding Interfolio, please email the NYU Shanghai NY Office of Faculty Recruitment [shanghai.faculty.recruitment@nyu.edu](mailto:shanghai.faculty.recruitment@nyu.edu).

Candidates will be requested to submit the following materials:

1. Cover Letter
2. Resume
3. Three letters of reference (two should be from faculty or research supervisors)
4. Transcript (bachelor's and, if applicable, master's)
5. Five-page sample of recent academic writing (may be an excerpt from a longer paper)
6. Essay(s): We would like to know about you as a learner, writer, teacher, and colleague. In responding to the following prompts, you should feel free to employ whatever voices you choose. Please upload all of your answers in one PDF.
  - o *Teaching (200-300 words)*  
Please show us what you value as a teacher and as a learner in general. What are your beliefs about teaching? What are your beliefs about student learning? How might your beliefs affect your workshop facilitation style in a classroom?
  - o *Tutoring (200-300 words)*  
Please state your teaching philosophy in terms of one-on-one tutoring, and choose a specific aspect to focus on, such as writing tutoring, speaking tutoring, or academic skills coaching. Be specific about your strategies and the rationale behind your strategies.
  - o *English as a Second Language (200-300 words)*  
Please show us how you would approach tutoring ESL learners. What challenges do you foresee them encountering and how do you plan to work with students on these challenges? You can also talk about how tutoring native speakers of English and non-native speakers of English could be similar to and different from each other.
  - o *Professional Development (200-300 words)*  
Where do you see yourself professionally in five years? How does this Fellowship contribute to your five-year plan? You can talk about the creative or critical work you plan to pursue in the coming years, the career trajectory you are imagining for yourself, or anything else that comes to your mind about your future plans.
  - o *Place (200-300 words)*  
Please show us what attracts you about NYU Shanghai and the city of Shanghai

as a place to live and work.

### **About NYU Shanghai**

NYU Shanghai is the third degree-granting campus within New York University's Global Network. It is the first higher education joint venture in China authorized to grant degrees that are accredited in the U.S. as well as in China. All teaching is conducted in English. A research university with liberal arts and science at its core, NYU Shanghai resides in one of the world's great cities with a vibrant intellectual community. NYU Shanghai recruits scholars of the highest caliber who are committed to NYU's global vision of transformative teaching and innovative research and who embody the global society in which we live.

NYU's Global Network includes degree-granting campuses in New York, Shanghai, and Abu Dhabi, complemented by fourteen additional academic centers across five continents. Faculty and students may circulate within the network in pursuit of common research interests and cross-cultural, interdisciplinary endeavors, both local and global.

For people in the EU, click [here](#) for information on your privacy rights under GDPR: [www.nyu.edu/it/gdpr](http://www.nyu.edu/it/gdpr).

NYU Shanghai is an equal opportunity employer committed to equity, diversity, and social inclusion. We strongly encourage applications from under-represented individuals in the profession, across color, creed, race, ethnic and national origin, physical ability, and gender and sexual identity. NYU Shanghai affirms the value of differing perspectives on the world as we strive to build the strongest possible university with the widest reach.