The Writing Program at NYU Shanghai invites applications for an Assistant Director. The Assistant Director will join the Director, Associate Director, and additional Writing Program colleagues in shaping a significant facet of the university’s core curriculum. The Writing Program offers required first- and second-year writing courses to NYU Shanghai’s academically outstanding and globally minded students from around the world. The position offers an opportunity to participate in an exciting new project in global higher education.

The Assistant Director will support the Director in administrative duties in the Writing Program, including the oversight and implementation of new Writing-in-the-Disciplines initiatives, as well as the development of innovative pedagogical frameworks for teaching writing to second-language speakers within NYU Shanghai’s unique context. The Assistant Director will also serve as the Writing and Speaking Fellows coordinator, collaborating with the Academic Resources Center on training, practicum, hiring, and the fellows’ scholarship projects. We expect that the Assistant Director will take on additional special projects related to institution- and program-building, as assigned in collaboration with the Dean and Director. The Assistant Director will also teach one section each semester in the core curriculum.

NYU Shanghai is looking for creative individuals who are flexible, outgoing, open to new environments, and respectful of diverse backgrounds and learning styles. Applicants should have a minimum of four years of experience teaching writing at a college or university and should have demonstrated administrative experience in higher education. Ideal candidates will have experience working with students from diverse cultural and language backgrounds, and will have demonstrated scholarly or creative expertise associated with the social sciences and humanities. We also seek candidates with writing-in-the-disciplines, writing center, and TESOL experience. A PhD is preferred. Appointments are for three years effective August 1, 2018, subject to a review at the end of the first year; contracts are renewable.

Review of applications will begin immediately for a Fall 2018 appointment and will continue until the position is filled.

Required application materials:
- A cover letter, which explains your interest in teaching and administration in Shanghai;
- A statement of your teaching philosophy;
- A current CV;
- A recent writing sample (10-20 pages).

Please visit our website at http://shanghai.nyu.edu/about/work/faculty-positions for instructions and other information on how to apply. To apply follow this link http://apply.interfolio.com/46265. If you have any questions, please e-mail shanghai.faculty.recruitment@nyu.edu.
About NYU Shanghai:

NYU Shanghai is the newest degree-granting campus within the NYU Global Network University. It is the first Sino-US higher education joint venture to grant a degree that is accredited in the U.S. as well as in China. All teaching is conducted in English. A research university with liberal arts and science at its core, it resides in one of the world's great cities with a vibrant intellectual community. NYU Shanghai recruits scholars who are committed to NYU’s global vision of transformative teaching and innovative research.

New York University has established itself as a Global Network University, a multi-site, organically connected network encompassing key global cities and idea capitals. There are three degree-granting campuses in New York, Shanghai, and Abu Dhabi, and complemented by eleven additional academic centers across five continents. Faculty and students circulate within the network in pursuit of common research interests and cross-cultural, interdisciplinary endeavors, both local and global.

NYU Shanghai is an Equal Opportunity/Affirmative Action Employer