



## NYU Shanghai Writing & Speaking Fellowship

The Writing & Speaking Fellowship is designed for graduating college seniors and young professionals who have recently completed their academic study programs. Fellows serve as English language writing and speaking tutors for undergraduates at NYU Shanghai, the third degree-granting campus in NYU's global network, joining NYU in New York and NYU Abu Dhabi. Opened in 2013, NYU Shanghai is a world-class liberal arts and sciences research university with half of the student body drawn from China and half from over 60 other countries.

The primary role of the position is to provide academic tutoring and support. Fellows conduct one-on-one writing consultations and deliver workshops that help students improve academic skills in close reading, public speaking, time management and more. Additionally, Fellows provide course support for courses such as Global Perspectives on Society (GPS), Perspectives on the Humanities (POH), and English for Academic Purposes (EAP). Duties range from leading study groups and writing workshops to grading and hosting office hours. Fellows will be matched with courses and departments based on the needs of university and based on the skills and background of the Fellow. Fellows are also expected to serve as staff ambassadors during student orientations and other key university events throughout the year. Finally, Fellows are invited to pursue a creative or research interest of their own choosing as a component of the Fellowship.

Candidates must have received high distinction during their college and early professional careers, and they must be gifted writers. Experience teaching or tutoring writing is helpful, but not required. We also value evidence of initiative and judgment, as well as skill working with people from different cultures.

### HIGHLIGHTS:

- RMB 160,000 fellowship stipend
- Round-trip transportation to Shanghai
- Medical insurance
- Housing benefits in Shanghai
- 10-month appointment from August 1, 2018-May 30, 2019

### QUALIFICATIONS:

- Minimum of a bachelor's degree by July 2018
- Two years of tutoring/teaching experience or a Master's degree preferred
- Excellent academic record
- Candidates with fewer than two years of continuous formal teaching experience may be required to complete TEFL training prior to the beginning of the Fellowship.

### APPLICATION PROCESS

Please upload the following six application materials at <http://shanghai.nyu.edu/about/work/fellowships>:

1. Cover Letter
2. Resume
3. Three letters of reference (two should be from faculty or research supervisors)
4. Transcript (Bachelor's and, if applicable, Master's)

5. Five-page sample of recent academic writing (may be an excerpt from a longer paper)
6. We would like to know about you as a learner, writer, teacher, and colleague. In responding to the following prompts, you should feel free to deploy whatever voices you choose. Please upload all of your answers in one PDF.
  - *Teaching (400-500 words)*  
Please show us what you value as a teacher and as a learner - in general and with writing specifically. You might choose to describe a challenge or breakthrough moment in your own learning or writing, you might suggest an ideal first-year writing program, or you might go in another direction.
  - *English as a Second Language (200-300 words)*  
Please show us how you would approach teaching non-native speakers of English.
  - *Professional Development (200-300 words)*  
Please show us what creative or critical work you plan to pursue in the coming years. Where do you see yourself in five years?
  - *Place (200-300 words)*  
Please show us what attracts you about Shanghai as a place to live and work.

Applications will be accepted until all positions are filled. The deadline for the first wave of hiring is Friday, January 5, 2018. Questions may be directed to [shanghai.writing.fellowship@nyu.edu](mailto:shanghai.writing.fellowship@nyu.edu).